

**West Berkshire Council Forward Plan
19 March 2019 - 30 April 2019**

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Reference	Item	Purpose	Decision Body	Month/Year	Executive	ID	Date Report Published	Council	Governance and Ethics Committee	OSMC	Other	Officer and Contact No	Directorate	Lead Member	Consultee(s)	Part II	Call In	
EX3564	Revenue Financial Performance Report - Provisional Outturn 2018/19	To inform Members of the latest financial performance of the Council.	EX	01 June 2019	13/06/19 EX		05/06/19					Melanie Ellis	Resources	Finance, Transformation and Property				
EX3708	Management Review into the in year Revenue Overspend in Adult Social Care - 2018/19	To provide the Executive with feedback from the special meeting of the Overview and Scrutiny Management Commission in relation to management review into the in-year overspend in Adult Social Care.	EX	01 June 2019	13/06/19 EX		05/06/19			09/04/19		Nick Carter/Tandra Forster	Resources	Adult Social Care				
EX3594	Capital Financial Performance 2018/19 - Provisional Outturn	To inform Members of the provisional financial performance of the Council for 2017/18.	EX	01 June 2019	13/06/19 EX		05/06/19					Shannon Coleman-Slaughter	Resources	Finance, Transformation and Property				
EX3725	Disposal of land adjacent to the Phoenix Centre, Newbury and land at Chestnut Walk, Hungerford		EX	01 June 2019	13/06/19 EX		05/06/19					Richard Turner	Environment	Community Resilience and Partnerships				
EX3727	Governance for Berkshire West Integrated Care Partnership		EX	01 June 2019	13/06/19 EX		05/06/19					Nick Carter	Resources					
EX3737	Proposed Property Investment (Paragraph 3 - information relating to financial/business affairs of particular person)	To agree to the potential purchase of a property which does not conform with the criteria of the Property Investment Strategy	EX	01 June 2019	13/06/19 EX		05/06/19					Richard Turner	Communities	Finance, Transformation and Property		Yes	No	
GE3436	Internal Audit Plan 2019/20	To outline the proposed internal audit work programme for the next three years.	GE	01 June 2019			07/06/19		17/06/19 GE			Julie Gilhespy	Resources	Corporate Services				
GE3640	Risk Management Update Report Year End 2018/19	To provide an update with progress.	GE	01 June 2019			07/06/19		17/06/19 GE			Catalin Bogos	Resources	Corporate Services				
ID3656	Refresh of the Procurement Strategy		ID	01 June 2019		01/06/19	tbc					Karen Felgate	Resources	Adult Social Care		No	No	
ID3684	Appointment to Outside Bodies	To make appointments to all the Council Outside Bodies post the May 2019 election.	ID	01 June 2019		06/06/19	30/05/19					Moira Fraser	Resources	Leader of the Council, Strategy				
ID3693	West Berkshire Council Forward Plan – 16 July 2019 to 31 October 2019	To agree the Forward Plan for the next four months.	ID	01 June 2019		13/06/19	05/06/19					Moira Fraser	Resources	Leader of the Council, Strategy	Corporate Directors and Heads of Service	No	No	
ID3710	Parking scheme - Consolidation Order Amendment 29	To consider the responses received during statutory consultation	ID	01 June 2019		01/06/19	tbc					Alex Drysdale	Environment	Highways, Transport, Environment and Countryside				
ID3710	Compton 20mph speed limit and traffic calming	To consider the responses received during consultation	ID	01 June 2019		01/06/19	tbc					Chris Vidler	Environment	Highways and Transport, Environment and Countryside		No	Yes	
PC3705	Update on Apprentices/Review of Work Experience Policy		PC	01 June 2019			03/06/19					11/06/19 PC	Abi Witting	Resources	Corporate Services			
PP3653	Public Protection Partnership Control Strategy	To consider draft Public Protection Partnership Control Strategy and amend and approve.	PP	01 June 2019			TBA					11/06/19 JPPC	Sean Murphy	Economy and Environment	Cllr Iain McCracken - Bracknell Forest District Council	JMB	No	Yes
PP3654	Public Protection Partnership Strategic Assessment	To consider draft Public Protection Partnership Strategic Assessment and amend and approve.	PP	01 June 2019			TBA					11/06/19 JPPC	Sean Murphy	Economy and Environment	Cllr Iain McCracken - Bracknell Forest District Council	JMB	No	Yes
PP3730	Public Protection Partnership Workplan	To approve the Public Protection Partnership Workplan following consultation and workshop sessions	PP	01 June 2019								11/06/19 JPPC	Sean Murphy Sean.Murphy@westberks.gov.uk	Economy and Environment	Cllr Iain McCracken - Bracknell Forest District Council	JMB		
PP3731	Public Protection Partnership ICT Strategy	To agree the PPP ICT Strategy	PP	01 June 2019								11/06/19 JPPC	Anna Smy anna.smy@westberks.gov.uk	Economy and Environment	Cllr Iain McCracken - Bracknell Forest District Council	JMB		
PP3732	Animal Fees Update	New fees following recent regulations and informed by how the process is working in practice.	PP	01 June 2019								11/06/19 JPPC	Julia O'Brien julia.o'brien@westberks.gov.uk	Economy and Environment	Cllr Iain McCracken - Bracknell Forest District Council	JMB		
PP3733	Public Protection Partnership Q4 Performance Report	Quarter 4 Performance	PP	01 June 2019								11/06/19 JPPC	Anna Smy anna.smy@westberks.gov.uk	Economy and Environment	Cllr Iain McCracken - Bracknell Forest District Council	JMB		
PP3734	Appointment of Director Trading Standards South East Ltd	To appoint a director and alternative director to represent partner authorities on the Board of Trading Standards South East Ltd	PP	01 June 2019								11/06/19 JPPC	Sean Murphy Sean.Murphy@westberks.gov.uk	Economy and Environment	Cllr Iain McCracken - Bracknell Forest District Council	JMB		
PP3735	Annual Air Quality Report	For information to the Committee to update on the PPP Position with Air Quality across all 3 areas	PP	01 June 2019								11/06/19 JPPC	Anna Smy anna.smy@westberks.gov.uk	Economy and Environment	Cllr Iain McCracken - Bracknell Forest District Council	JMB		
PP3736	Public Protection Partnership - Food and Feed Plan	To agree the PPP Food and Feed Plan	PP	01 June 2019								11/06/19 JPPC	Rosalyn Gater rosalyn.gater@westberks.gov.uk	Economy and Environment	Cllr Iain McCracken - Bracknell Forest District Council	JMB		

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EX3608	Devolution of Moorside Community Centre	To determine plans for devolution to Parish and Town Councils.	EX	01 July 2019	25/07/19 EX		17/07/19					Richard Turner/ Jo Naylor	Resources	Community Resilience and Partnerships		No	Yes
EX3655	Protection of Land - Unauthorised Encampments	To provide a response to the Motion asking the Council to assess the susceptibility of each of its green areas in towns and villages to unauthorised encampments presented to the September Council meeting.	EX	01 July 2019	25/07/19 EX		17/07/19					Paul Hendry	Economy and Environment	Highways, Transport, Environment and Countryside		No	Yes
EX3423	Key Accountable Performance 2018/19: Quarter Four	To report Q4 outturns for the Key Accountable Measures which monitor performance against the 2018/19 Council Performance Framework. To provide assurance that the objectives set out in the Council Strategy and other areas of significant activity are being managed effectively. To present, by exception, those measures that are predicted to be 'amber' or 'red' and provide information on any remedial action taken and the impact of that action. To recommend changes to measures/targets as requested by services.	EX	01 July 2019	25/07/19 EX		17/07/19					Catalin Bogos	Resources	Corporate Services		No	
EX3709	Culture Strategy	To approve the strategy.	EX	01 July 2019	25/07/19 EX		17/07/19					Paul James	Environment	Health and Wellbeing, Culture and Leisure			
EX3738	Proposed Property Investment (Paragraph 3 - information relating to financial/business affairs of particular person)	To agree to the potential purchase of a property which does not conform with the criteria of the Property Investment Strategy	EX	01 July 2019	25/07/19 EX		17/07/19					Richard Turner	Communities	Finance, Transformation and Property		Yes	No
GE3627	Annual Governance Statement	To allow the committee to review the Annual Governance Statement before it is signed by the Leader and Chief Executive	GE	01 July 2019			19/07/19		29/07/19 GE			Julie Gilhespy	Resources	Corporate Services			
GE3326	Review of the Revised Scrutiny Arrangements	To review the effectiveness of the new scrutiny arrangements introduced in May 2017	GE	01 July 2019			19/07/19		29/07/19 GE			Andy Day	Resources	Chairman of Governance and Ethics			
GE3624	West Berkshire Council Financial Statements 2018/19 including external auditor's Opinion.	To provide Members with the final copy of the Council's Financial Statements	GE	01 July 2019			19/07/19		29/07/19 GE			Andy Walker	Resources	Finance, Transformation and Economic Development			
GE3625	Internal Audit Annual Assurance Report 2018/19	The Public Sector Internal Audit Standards (PSIAS) require the Audit Manager to make a formal annual report to those charged with governance within the Council.	GE	01 July 2019			19/07/19		29/07/19 GE			Julie Gilhespy	Resources	Corporate Services			
GE3626	Planned Audit Fee for 2019/20	To note the contents of the audit fee letter.	GE	01 July 2019			19/07/19		29/07/19 GE			Lesley Flannigan	Resources	Chairman of Governance and Ethics Committee			
ID3694	West Berkshire Council Forward Plan – 28 August 2019 to 30 November 2019	To agree the Forward Plan for the next four months.	ID	01 July 2019		25/07/19	17/07/19					Moira Fraser	Resources	Leader of the Council, Strategy	Corporate Directors and Heads of Service	No	No
C3720	Minerals and Waste Local Plan – Proposed Submission Version for consultation and associated evidence base documents.	To seek authorisation to consult on the proposed submission version of the Minerals and Waste Local Plan and associated evidence base documents, and submit to the Secretary of State for examination following the consultation.	C	01 September 2019			04/09/19	12/09/19				Elise Kinderman	Environment	Deputy Leader of Council, Planning, Housing and Waste	Individuals and groups on the Planning Policy consultation database	No	No
EX3713	Key Accountable Performance 2019/20: Quarter One	To report Q1 outturns for the Key Accountable Measures which monitor performance against the 2019/20 Council	EX	01 September 2019	05/09/19 EX		28/08/19			01/10/19		Catalin Bogos	Resources	Corporate Services		No	
EX3739	Proposed Property Investment (Paragraph 3 - information relating to financial/business affairs of particular person)	To agree to the potential purchase of a property which does not conform with the criteria of the Property Investment Strategy	EX	01 September 2019	05/09/19 EX		28/08/19					Richard Turner	Communities	Finance, Transformation and Property		Yes	No
ID3695	West Berkshire Council Forward Plan – 8 October 2019 to 31 January 2020	To agree the Forward Plan for the next four months.	ID	01 September 2019		05/09/19	28/08/19					Moira Fraser	Resources	Leader of the Council, Strategy	Corporate Directors and Heads of Service	No	No